

# Guidelines for Requesting Certificate of Completion of the Computational Science Alliance Education Course for Academic Year 2020-21

## 1. Overview

Computational Science Alliance will issue certificate of completion of Computational Science Alliance Education Course to students who (will) graduate in September 2020 or March 2021 and satisfy the certificate completion requirements. Those who wish to receive the certificate in March 2021 should submit application forms in accordance with the following instructions no later than February 19<sup>th</sup>, 2021.

## 2. Application procedure

Please send the following documents and information to Computational Science Alliance secretariat by Campus Mail (Gakunaibin) or postal mail\*.

<Required documents >

- Application form 1
- Academic transcription at the time of application

<Campus Mail Address >

Computational Science Alliance Secretariat,  
Department of Information of Science, Graduate School of Information Science  
and Technology

(Postal Mail Address, in addition to the above) Faculty of Science Building 7, 234,  
The University of Tokyo, 7-3-1, Hongo, Bunkyo-ku, Tokyo 113-8656

(\*) If it is difficult to obtain transcripts by the deadline under recent circumstances due to Covid-19, we will accept provisional application via e-mail. Please send the application form and the “View Individual’s Grades” page on UTAS (PDF or screenshot) to the email address listed in 6 below. However, you will be required to send your transcripts later.

## 3. Application Deadline

The application must reach us no later than February 19<sup>th</sup>, 2021

## 4. Certificate Delivering

We plan to send the certificate to the address specified in the application form via postal mail.

## 5. Point to Note

In case you do not satisfy the certificate completion requirements of the educational course or do not finish your degree, the certificate will not be issued.

## 6. Contact

Computational Science Alliance secretariat  
secretariat@compsci-alliance.jp